Help wanted for international conference!



We are looking for volunteering students to help us out with several tasks at the international conference

A Million Pictures: History, Archiving, and Creative Re-use of Educational Magic Lantern Slides

Tuesday, 29 August - Friday 1 September 2017.

Utrecht University (City Centre) and Parnassos Cultural Centre.

We expect circa 100 participants from various disciplinary and institutional backgrounds. Speakers come from at least 14 countries. The language of the conference will be English. The conference is dedicated to lantern slides, a historical projection medium that was widely used in education in the 19th and early 20th centuries. It is organized by Sarah Dellmann and Frank Kessler, at the Department of MCW.

The conference is not exclusively targeted at academics but also invites people working in the heritage sector (curators, archivists, librarians, museum staff), contemporary artists and media professionals. For the detailed description, see our website:

http://a-million-pictures.wp.hum.uu.nl/conference/programme/

Tasks that we need help for during the conference:

- Help at the registration desk, inform participants, help them find their ways
- Helping speakers with setting up their laptops, USB-Sticks on UU computers, posters
- Help artists find the room, set up the material for their performance; help with transportation of material
- Help with setting up the exhibitions and installations
- Help participants with special accessibility needs

If you want to be involved in the preparation of the conference, you could help us with

- promoting the conference in 'traditional' and 'social' media
- communication with speakers and performers; inventorying their needs
- the production of the conference programme book
- the set-up of the conference fair on Wednesday, 30 August
- the logistics and details for the public event / Performance on Thursday, 31 August

WHAT WE ASK

If you help us during the conference, you need to be available on at least two days in the week 28 Aug-1 September. We will have a preparatory meeting of all helpers in the week before the conference (21-25 August 2017).

If you wish to be involved in the preparation of the conference, you should be available about 2 hours / week from May 2017 on and, depending on your task, also in the two weeks before the conference and the conference itself (from 14 August – 1 September), and of course during the conference itself.

WHAT WE OFFER

- Insight in the work behind the scenes of academic conferences
- Insight in the work behind the scenes of performances and exhibitions
- Working together in an international and dedicated team
- Experience in the organization of events
- Expand your personal network
- We are open to integrate your ideas (subject to money and logistics)
- Immense thankfulness

Upon request, we can hand out certificates of your tasks and involvement. Helping with this conference fulfills the requirement for the task "academic activity" for students of the Humanities Honours Programme.

INTERESTED?

For all questions and more information send an e-mail to Sarah Dellmann (s.dellmann@uu.nl). If you know already that you want to be part of the conference organization team, let us know how you wish to be involved.

We are looking forward to hearing from you!

Sarah Dellmann & Frank Kessler



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